

THE COMMISSIONERS' COURT OF ARCHER COUNTY, TEXAS

met in Regular Session on Monday, November 26, 2018 at 10:00 a.m.

Those present:

Randall C. Jackson	County Judge
Richard Shelley	Commissioner Prec. 1
Darin Wolf	Commissioner Prec. 2
Pat Martin, III	Commissioner Prec. 3
Darryl Lightfoot	Commissioner Prec. 4
Karren Winter	County Clerk

Joe Aulds	EMC
Deniese Barham	Chief Deputy JP 1
Shane Wright	Asst. EMC
Patricia Vieth	Treasurer
Paul O. Wylie, Jr.	Auditor
Dawn Vieth	Tax Assessor/Collector
David Levy	County Attorney
Nita Lewis	Court Coordinator
Simon Dwyer	Chief Deputy Sheriff
Lori Rutledge	District Clerk

Citizens in attendance:

Zach Rowe with Dickey, McGann & Rowe Insurance

Dwayne Haehn with Mobile Phone of Texas, Inc.

A. CALL TO ORDER:

- Greeting, Roll Call and Determination of Quorum
- Pledge of Allegiance to the United States and Texas Flags
- Registration of Attendees by the County Court Clerk

The meeting was called to order by Randall C. Jackson, and a quorum was noted.

B. Approve Final Agenda.

Item # 4 was struck from the Action Agenda due to no action being required.

ORDER TO APPROVE FINAL AGENDA

The motion was made by Richard Shelley and seconded by Darin Wolf to approve the Final Agenda. Voting yes 1-2-3-4-Judge

C. PUBLIC COMMENTS, MISCELLANEOUS REPORTS, DISCUSSIONS OR PRESENTATIONS AGENDA:

Public Comments: **Patricia Vieth reported that AFLAC is coming on Thursday, November 29, 2018.**

Patricia Vieth advised the Court that it is open enrollment for health care for all employees.

Randall C. Jackson thanked Deniese Barham for hosting C T McDaniel, Justice of the Peace, Precinct 1's retirement party.

D. ACTION AGENDA:

- 1. Approve departmental reports.

ORDER APPROVING REPORTS

The motion was made by Darryl Lightfoot and seconded by Pat Martin, III to approve departmental reports: **Treasurer.** Voting yes 1-2-3-4

- 2. Approve vouchers for payment.

ORDER APPROVING VOUCHERS

The motion was made by Darin Wolf and seconded by Pat Martin, III to approve vouchers for payment. Voting yes 1-2-3-4-Judge

3. Approve payroll reports

ORDER APPROVING REPORTS

The motion was made by Randall C. Jackson and seconded by Darryl Lightfoot to approve payroll payments. Voting yes 1-2-3-4-Judge

4. Approve line item transfers. **Removed.**

5. Approve Education Certificates.

ORDER APPROVE CERTIFICATES

The motion was made by Darryl Lightfoot and seconded by Pat Martin, III to approve education certificates: **Karren Winter; Shane Wright.** Voting yes 1-2-3-4-Judge

6. Approve Publisher's Certificates.

ORDER APPROVING CERTIFICATES

The motion was made by Randall C. Jackson and seconded by Darin Wolf to approve publisher's certificates. Voting yes 1-2-3-4-Judge

7. Consider and/or take action on *Incentive Pay* for non-elected county employees.

ORDER TO APPROVE INCENTIVE PAY

The motion was made by Pat Martin, III and seconded by Darryl Lightfoot to approve incentive pay in the amount of \$700.00 for non-elected county employees. If an employee has worked less than a year their incentive pay will be pro-rated. Voting yes 1-2-3-4-Judge

8. Discuss and/or take action on repairing or replacing AC/Heating units on 2nd floor of Courthouse. **Randall C. Jackson discussed the need for new AC/Heating units on the 2nd floor of the Courthouse. Lori Rutledge advised the Court that of the 4 units on the second floor only one was working.**

ORDER TO REPLACE AC/HEATING UNITS

The motion was made by Pat Martin, III and seconded by Darin Wolf to replace one AC/Heating unit on 2nd floor of Courthouse. Voting yes 1-2-3-4-Judge

9. Consider and/or take action on re-appointing Darin Wolf to the Board of Directors of the Archer County Appraisal District. Term expires December 31, 2018.

ORDER TO REAPPOINT BOARD OF DIRECTOR

The motion was made by Pat Martin, III and seconded by Randall C. Jackson to reappoint Darin Wolf to the Board of Directors of the Archer County Appraisal District. Voting yes 1-2-3-4-Judge

10. Discuss and/or take action on the Repeater located at the Water Tower in Archer City. **Dwayne Haehn with Mobile Phone of Texas, Inc. discussed the repeater located at the water tower in Archer City. Haehn reported the repeater was 10 years old, he suggested the repeater be replaced.**

ORDER TO REPLACE REPEATER

The motion was made by Darin Wolf and seconded by Richard Shelley to approve replacing the repeater located at the Water Tower in Archer City in the amount of \$7,780.00 with Mobile Phone of Texas, Inc. The new repeater would be placed on the Chalk Hill tower and the Chalk Hill repeater would be placed on the water tower in Archer City. Voting yes 1-2-3-4-Judge

11. Consider and/or take action on refurbishing the J.P. 1 office. **Randall C. Jackson discussed repainting Justice of the Peace, Precinct 1 offices and installing new carpet.**

ORDER TO REFURBISH OFFICE

The motion was made by Richard Shelley and seconded by Darryl Lightfoot to approve the purchase of new carpet and to repaint the Justice of the Peace, Precinct 1 offices. Voting yes 1-2-3-4-Judge

12. Discuss and/or take action on supplementing EMC salary starting December 1, 2018 for Training and Grant Writing. **Randall C. Jackson discussed the County pay Shane Wright for the month of December, 2018. Jackson reported to the Court that Wright had completed many hours of education preparing for the position and Wright would need to submit grants in December.**

ORDER TO SUPPLEMENT SALARY

The motion was made by Randall C. Jackson and seconded by Darryl Lightfoot to supplement Assistant EMC Shane Wright's salary in the amount of \$2,400.00 for the month of December, 2018 for training and grant writing. Voting yes 1-2-3-4-Judge

13. Discuss and/or take action on tabled item #11 from the November 13, 2018 agenda in regards to the Museum. **Randall C. Jackson discussed that he contacted Historical Commission about moth balling process for the Museum. Jackson has not heard a response from the Commission. No action taken.**
14. Discuss and/or take action on tabled item #12 from the November 13, 2018 agenda in regards to the Law Enforcement Building on South Sycamore Street. **No action taken.**
15. Discuss and/or take action on tabled item #14 from the November 13, 2018 agenda in regards to Liability, Comp, and Collision coverage for Volunteer Fire Department vehicles. **Zach Rowe with Dickey, McGann & Rowe Insurance discussed insurance premiums on Volunteer Fire Department vehicles.**

ORDER TO APPROVE INSURANCE

The motion was made by Pat Martin, III and seconded by Richard Shelley to approve Liability Insurance only for Volunteer Fire Department vehicles through the County's current insurance carrier. Voting yes 1-2-3-4-Judge

ORDER TO ALLOW ADDITIONAL COVERAGE

The motion was made by Randall C. Jackson and seconded by Darryl Lightfoot to allow the Volunteer Fire Departments to purchase additional Comp and Collision coverage through the County's current insurance carrier, or each Volunteer Fire Department may acquire their own insurance coverage with a carrier of their choice. The County will not be responsible for payment of this physical damage insurance coverage. Notice of any change to an individual Department's coverage should be sent to the County's current insurance provider. Voting yes 1-2-3-4-Judge

16. Discuss and/or take action on Mitigation Plan for Nortex Regional Counties. **No action taken.**

Having no further business to consider, the Court was adjourned at 11:01 a.m.

I, Karren Winter, County Clerk of Archer County, and Ex-Officio Clerk of the Commissioners Court, Archer County, Texas do hereby certify that the foregoing Commissioners Court Minutes are a true and correct record of the proceedings.

ATTEST: *Karren Winter*

Karren Winter, Archer County Clerk